

Permanent Building Committee Meeting
Minutes of Thursday, March 21, 2018
Town Hall, Room 130

Call to Order: Wayne Klocko called the meeting to order at 6:32 p.m.

Meeting Attendees:

PBC

Wayne Klocko (Chairman), Diane Jurmain, Pat Sheehan, Craig Schultze, Jon Wine, Kimberly Borst (Department Assistant)

Additional Attendees

Catherine McGuinness

James McKay

Jim McKay reviewed the updated scope and cost of the DPW proposal from Simpson Gumpurtz & Heger, Inc. with the Committee. (Exhibit A) This latest version of the plan is a result of 6 months of going back and forth on the most feasible and cost effective options.

The updated plan includes the design and estimated cost of a new Staff Wing Building, Mechanics' Bay and Vehicle Wash building for Millis DPW trucks. It also includes a cost estimate for demolition and the identification of major civil/site scope items including drainage, parking and potential permitting requirements.

In addition to the needs of the DPW previously mentioned, the school came forward to discuss the possibility of adding a repair bay and parking for the school busses in order to cut down on costs and long repair timeframes. There was not enough room in the original plan should they decide to move ahead with the third bay, but this updated plan allows for that option. Two of the three proposed bays and footings for the potential third bay would be built as part of the DPW project. Catherine McGuinness pointed out that should the town and school decide to move forward with the school bus repair bay option, it would come from a different funding source than the rest of the DPW project.

The estimated project cost for this current design is \$3.9 million. The intention is to fund this project without an override. Funds would be allocated from the General Fund and Enterprise Funds.

Wayne Klocko made a motion to have the design team proceed to define a buildable plan with the other committees in town for the NTE \$3.9 million proposed DPW Project. Patrick Sheehan seconded the motion and it passed unanimously.

The Committee will meet with the Board of Selectmen on Monday and the Finance Committee on Wednesday to discuss the project. Additionally, The Conservation Commission will need to be consulted regarding buildability buffers.

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Minutes

The minutes from November 13, 2018 were reviewed by the Committee.

Diane Jurmain made a motion to approve the minutes from November 13, 2018 as written. Wayne Klocko seconded the motion and the motion passed unanimously.

Invoices

A bills payable schedule for SGH was reviewed by the Committee.

Diane Jurmain made a motion to pay Simpson, Gumpertz and Heger \$26,243.74 for work on the DPW project. Craig Schultze seconded the motion and it passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:07 p.m. The motion was seconded by Pat Sheehan and passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee